



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION X - NORTHERN MINDANAO
Bukidnon Provincial Office

ANNUAL PROCUREMENT PLAN FOR FY 2025

☐ INDICATIVE ☐ FINAL ☒ UPDATED [Version No. ____]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Annual Procurement of MDS Forms	DILG Bukidnon-FAS	Procurement of Check Books	Direct Contracting	NO		Jan-25	Mar-25	GAA 2025 - Current Appropriation	9,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Procurement of Drugs and medicines for DILG Bukidnon Medicine Kit	DILG Bukidnon-FAS	Drugs and Medicine	NP-53.9 Small Value Procurement	NO	LCRB	Jan-25	Mar-25	GAA 2025 - Current Appropriation	1,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Fidelity Bond Premium of the Provincial Director and Disbursing Officer	DILG Bukidnon-FAS	Fidelity Bond Premium	Direct Contracting	NO		Jan-25	Dec-25	GAA 2025 - Current Appropriation	6,750.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Fuel, Oil and Lubricant Expenses of the DILG Bukidnon Service Vehicle	DILG Bukidnon-FAS	Fuel, Oil and Lubricants Expenses	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	NO	LCRB	Jan-25	Dec-25	GAA 2025 - Current Appropriation	164,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Fuel, Oil and Lubricant Expenses of the DILG Bukidnon Service Vehicle	DILG Bukidnon-FAS	Fuel, Oil and Lubricants Expenses	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	NO	LCRB	Jan-25	Dec-25	GAA 2025 - Current Appropriation	12,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Internet Subscription Expense of DILG Bukidnon	DILG Bukidnon-FAS	Internet Subscription Expense	Direct Contracting	NO	LCRB	Jan-25	Dec-25	GAA 2025 - Current Appropriation	24,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Medical, Dental & Laboratory Supplies of DILG Bukidnon	DILG Bukidnon-FAS	Medical, Dental & Laboratory Expenses	NP-53.9 Small Value Procurement	NO	LCRB	Jan-25	Mar-25	GAA 2025 - Current Appropriation	1,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	

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Tarpaulin printing for the conduct of DILG Bukidnon Activities	DILG Bukidnon-FAS	Tarpaulin Printing Expense	NP-53.9 Small Value Procurement	NO	LCRB	Jan-25	Dec-25	GAA 2025 - Current Appropriation	6,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Plaque of Recognition for awarding activities	DILG Bukidnon-FAS	Plaques of Recognition	NP-53.9 Small Value Procurement	NO	LCRB	Jan-25	Dec-25	GAA 2025 - Current Appropriation	6,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Supplies and materials for the GAD Corner: Mini Shelf (For Display of IEC materials), Styro Foam, Balloon, Cloth	DILG Bukidnon-FAS	Other Supplies & Materials Expenses	NP-53.9 Small Value Procurement	NO	LCRB	Jan-25	Dec-25	GAA 2025 - Current Appropriation	15,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Various repair and maintenance for the DILG Bukidnon Building	DILG Bukidnon-FAS	Repair and Maintenance - Building	NP-53.9 Small Value Procurement	NO	LCRB	Jan-25	Dec-25	GAA 2025 - Current Appropriation	6,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
General cleaning, repairs, replacement of parts of all equipments of the DILG Bukidnon	DILG Bukidnon-FAS	Repair and Maintenance - Office Equipment	NP-53.9 Small Value Procurement	NO	LCRB	Jan-25	Dec-25	GAA 2025 - Current Appropriation	6,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
General cleaning, repairs, replacement of parts of all equipments of the DILG Malaybalay City	DILG Malaybalay City	Repair and Maintenance - Office Equipment	NP-53.9 Small Value Procurement	NO	LCRB	Jan-25	Dec-25	GAA 2025 - Current Appropriation	6,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
General cleaning, repairs, replacement of parts of all equipments of the DILG Valencia City	DILG Valencia City	Repair and Maintenance - Office Equipment	NP-53.9 Small Value Procurement	NO	LCRB	Jan-25	Dec-25	GAA 2025 - Current Appropriation	6,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Periodic maintenance and replacement of all parts of the DILG Bukidnon service vehicle	DILG Bukidnon-FAS	Repair and Maintenance - Motor Vehicles	NP-53.9 Small Value Procurement	NO	LCRB	Jan-25	Dec-25	GAA 2025 - Current Appropriation	6,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Accommodation, venue and catering Services for the conduct of the Team Conference	DILG Bukidnon-FAS	Training Expense- Team Conference	NP-53.10 Lease of Real Property and Venue	NO	LCRB	Jan-25	Dec-25	GAA 2025 - Current Appropriation	240,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Accommodation, venue and catering Services for the conduct of Team Building	DILG Bukidnon-FAS	Training Expense - Team Building	NP-53.10 Lease of Real Property and Venue	YES	LCRB	Jan-25	Jan-25	GAA 2025 - Current Appropriation	120,000.00	For Early Procurement Activity (EPA)	
Accommodation, venue and catering Services for the conduct of Team Building (Year End)	DILG Bukidnon-FAS	Training Expense - Year End	NP-53.10 Lease of Real Property and Venue	NO	LCRB	Oct-25	Dec-25	GAA 2025 - Current Appropriation	80,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	

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Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Internet Subscription Expense of DILG Valencia City	DILG Valencia City	Internet Subscription Expense	Direct Acquisition	NO	LCRB	Jan-25	Dec-25	GAA 2025 - Current Appropriation	24,000.00		
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Office Supplies and Janitorial Supplies available in PS-DBM	DILG Bukidnon-FAS	Procurement of Office and Janitorial Supplies for DILG Bukidnon Provincial Office	Agency-to-Agency	NO	LCRB	Jan-25	Dec-25	GAA 2025 - Current Appropriation	357,600.00		

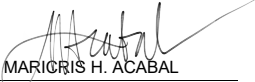
Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects:120,000.00

Total Amount of CSEs to be purchased from PS-DBM:357,600.00

Total Amount of Estimated Budget:1,096,350.00

Prepared by:



MARICRIS H. ACABAL

Signature over Printed Name

Position/Designation

Bids and Awards Committee

Secretariat

Date : JANUARY 27, 2026

Recommended by:

By the Authority of the Bids and Awards Committee:



FRANCES CLARE L. ALAMBAN

Signature over Printed Name

Position/Designation

Bids and Awards Committee Chairperson

Date : JANUARY 27, 2026

Approved by:



RHONA PADRAZA-ABADILLA

Signature over Printed Name

Position/Designation

Head of the Procuring Entity

Date : JANUARY 27, 2026